

**Proceeding of the Meeting of Managing Committee held on 16th December, 2016 at 02:00 PM at Conference Hall of Red Cross Bhawan, Patna under the Chairmanship of Dr. B. B. Sinha.**

Present:

- |  |   |                   |
|--|---|-------------------|
| 1) Dr. B.B. Sinha,                         | - | Chairman          |
| 2) ShriUday Shankar Pd. Singh,             | - | Vice-Chairman     |
| 3) Shri Dinesh Kr. Jaiswal                 | - | Treasurer         |
| 4) Dr. A.A. Hai,                           | - | Member            |
| 5) Dr. S.K. Prasad                         | - | Member            |
| 6) ShriAjit Kumar Singh                    | - | Member            |
| 7) Dr. Dhananjay Kumar                     | - | Member            |
| 8) Dr. BibhaKumari                         | - | Member            |
| 9) ShriDiwakarJha, Advocate-               | - | Member            |
| 10) ShriManmohan Krishna Sarawgi           | - | Member            |
| 11) ShriShriPrakashChaudhary,              | - | Member            |
| 12) ShriDhirendra Kumar Singh,             | - | Member            |
| 13) Prof. Satyendra Kumar                  | - | Member            |
| 14) Dr. GirishPandey,                      | - | Member            |
| 15) Dr. K. N. P. Srivastava                | - | Member            |
| 16) Shri Parmeshwar Mahto                  | - | Member            |
| 17) Shri Rahul Verma,                      | - | Member            |
| 18) Shri V.D. Keshav,                      | - | Member            |
| 19) Shri Neeraj Neerapad                   | - | Member            |
| 20) Sri Shambhu Nath Singh                 | - | Member            |
| 21) Shri Rakesh Ranjan,                    | - | Member            |
| 22) Shri Vinod Bhanti                      | - | Member            |
| 23) CA Md. Mohsin                          | - | Member            |
| 24) Shri Dilip Kumar Dey                   | - | Member            |
| 25) Sri Nagina Sharma<br>General Secretary | - | Ex-officio Member |

The meeting started with welcome address by the chairman.

**Item No. 1      Paying tribute to Late Dr. Girija Shankar Prasad, Ex-Member, Managing Committee who left for his heavenly abode on 14.10.2016.**

Chairman informed the committee about demise of Dr. Girija Shankar Prasad, Ex-member, Managing Committee, IRCS Bihar State Branch due to his death on 14.10.2016.

Members of the Managing Committee maintained 2 minutes silence by paying of tribute to the departed soul of Dr. Girija Shankar Prasad.

**Item No. 2 Confirmation of Proceeding of the meeting of the Managing Committee, IRCS, Bihar State Branch held on 15.09.2016.**

Proceeding of the meeting of the Managing Committee, IRCS, Bihar State Branch held on 15.09.2016 was confirmed.

**Item No. 3 Compliance Note of meeting of the Managing Committee, held on 15.09.2016**

The committee noted the compliance of the last meeting of the Managing Committee held on 15.09.2016 and approved.

**Item No. 4 Nomination of 4(four) members of the State Managing Committee, IRCS, Bihar State Branch as per "Chapter – III, Para - (F)(d)" of the IRCS, New Rule. .**

Chairman informed the members of the committee that as per New Rule vide CHAPTER-III (F) (d) it has been mentioned that – "Four members of the State/UT Branch from amongst the Patrons, Vice Patrons and Life Members of the branch as decided by the Managing Committee." It was further informed that as decided in the earlier meeting held on **15.09.2016** the following members have been nominated for this committee namely - (1) Dr. R.N. Singh, Orthopaedic Specialist, who is associated with the Red Cross and regularly working in Polyclinic since last 25 years, (2) Shri Binod Bhanti, who is also associated with the Red Cross since last 25 years, (3) CA Mohammad Mohsin, Ex- Honorary Treasurer also associated with the State Branch since long and (4) Dr. Sheo Kumar Prasad, ENT Specialist a prominent doctor is also attached with IRCS, Bihar State Branch and working in Polyclinic since 25 years. It was also informed that Dr. Girija Shankar Prasad was nominated for one of the Members of the Managing Committee but after his death Dr. Sheo Kumar Prasad, was nominated on his place.

After discussion the committee approved the names of four nominated members named Dr. R.N. Singh, Shri Binod Bhanti, CA Mohammad Mohsin, and Dr. Sheo Kumar Prasad.

**Item No. 5 Oath taking of the 4 nominated members in group as provided in Chapter – III, Para - (F) of the New Rule.**

Oath was given by the Chairman, Managing Committee to the three new nominated members namely Shri Binod Bhanti, CA Mohammad Mohsin and Dr. Sheo Kumar Prasad of the Managing Committee, IRCS, Bihar State Branch, Patna. Dr. R.N. Singh was not present due to his pre-engagement.

**Item No. 6 Constitution of Executive Committee and other Sub Committees.**

Chairman informed to the members of the committee that as per Chapter – III, Para (G), (C) and (H) sub-Paras – (ii) (b) the Managing Committee in its meeting dated 15.09.2016 the Chairman was authorized to form the Executive Committee and other sub-committees of IRCS, Bihar State Branch. Accordingly, the Chairman, Managing Committee formed three committees i.e. Executive Committee, Finance Committee, Blood Bank Committee and other 25 Sub-Committees named – (i) Fund Raising Sub-Committee, (ii) Relief & Disaster Managing Sub-committee, (iii) St. John Ambulance Sub-Committee, (iv) Poly-Clinic Sub-committee, (v) Disability & Rehabilitation Sub-Committee, (vi) Diabetes, Aids & T.B. Control Sub-committee, (vii) Maternity & Child Welfare Sub-Committee, (viii) Rural Community Health Sub-Committee, (ix) Social Welfare Sub-committee, (x) Junior Red Cross Sub-committee, (xi) Youth Red Cross Sub-committee, (xii) Sports Sub-committee, (xiii) Membership & Volunteer Sub-Committee, (xiv) Magazine (Publication) Sub-Committee, (xv) Immunization Committee, (xvi) Cancer Awareness sub-committee, (xvii) District Branch Development Sub-committee, (xviii) Blindness Control Sub-committee, (xix) Legal Sub-committee. (xx) Swachchh Bharat Nirman Sub-committee, (xxi) Aayush & Yoga Sub-committee, (xxii) Rule Revision Sub-committee, (xxiii) Award Sub-committee, (xxiv) Tracing & Abuse Sub-committee and (xxv) Deaddiction Sub-committee. Dr S. K. Prasad has been substituted in place of late Girija Shankar Prasad in all the relevant Sub-Committees. Details of their members are shown at Annexure – B of the Agenda. Chairman informed that the aforesaid Committee and Sub-committees will come into action after approval of the Managing Committee.

Detailed discussions were held among the members of the Managing Committee. Dr. Bibha Kumari, one of the members represents from Bhojpur (Ara) District Branch expressed her view that she is interested in subject disaster management, Aids, JRC/YRC, therefore, she is willing to be involved in such types of sub-committee. Some members have suggested that presently these sub-committees may run and their out-come can be reviewed in the next meeting of the Managing Committee.

After detail discussion the committee approved the formation of the committees/sub-committees of which details is placed in **Annexure – A** of this Proceeding as a part of it.

**Item No. 7 Meeting of the Executive Committee of IRCS, Bihar State Branch held on 30.11.2016.**

It was informed to the committee that an important meeting of Executive Committee was held on 30.11.2016.

After discussion the committee unanimously approved the proceeding of the Executive Committee held on 30.11.2016.

**Item No. 8 Brief activities report from 15<sup>th</sup> September to 7<sup>th</sup> December, 2016**

Chairman briefed about the activities of the IRCS, State Headquarter as well as different district branches as per their report after the formation of new State Managing Committee.

The committee noted the activities report.

**Item No. 9 Enhancement of Salary/ Honorarium/ Remuneration of Sate Branch employees.**

It was informed to the committee that due to increase in prices of all the commodities and the Red Cross State Branch employees requesting for the increase their salaries. Chairman also informed to the committee about the sources of income and present Financial status of State Branch. Further he informed that some spaces were provided to M/s. ATC Tower Corporation Pvt. Ltd., Patna (Head Office at Gurgaon, Haryana) on monthly rental of Rs. 45,000/- per month with 10% annual escalation for a piece of land measuring 3.5 x 3.5 mtrs. for permanent installation of mobile tower with Mast Light (Monopole). And the another space measuring 40ft x 40ft. for installation of temporary mobile tower for 2 month with a rental of Rs.20,000/- per month for which advance amount Rs. 40,000/- has been paid by the company. He further informed that other two companies i.e. Tower Vision (I) Pvt. Ltd, Patna (Head Office at New Delhi) and Ascend Telecom Infrastructure Pvt. Ltd., Patna (Head Office at Sikandarabad) have also requested for installation of tower. All the above companies have also requested to install such tower at IRCS district branches in Bihar as per their requirement. Keeping in view of these additional resources, the salary/ honorarium/ remuneration of Sate Branch employees may be increased. Last time it was increased 5% only. The members of the committee proposed 20% to 25% increment if the State Branch is able to bear it.

Shri Uday Shankar Prasad Singh, Chairman , Finance Committee, Shri Dinesh Kumar Jaiswal, Honorary Treasurer & Member, Finance Committee, Shri Rakesh Ranjan and Dr. K. N. P. Shrivastav, Member Finance Committee have already discussed the financial position of the State Branch and recommended to enhance 15% salary/ honorarium/ remuneration of the Stat Branch employees. Financial burden for each month comes to Rs. 90,127/- only.

The chairman proposed 15% increment of the salary/ honorarium/ remuneration of Sate Branch employees payable from the salary of December, 2016 with 3% annual increment upto 3 (three) years only.

After discussion the committee approved the proposal of the Chairman i.e. 15% increment of the salary/ honorarium/ remuneration of Sate Branch employees' payable from the salary of December, 2016 with 3% annual increment till the completion of three years due from December, 2017 (December, 2017 - December, 2018 - December, 2019).

ii) The Chairman apprised the members about the commendable work being done by Md. Shahabuddin, presently working as Manager. The Chairman proposed to designate Md. Shahabuddin as Assistant Secretary for boosting his moral. The proposal was approved by the members. He further proposed that subsequent to

the elevation of Md. Shahabuddin as Assistant Secretary the vacant post of Manager, Sri Dilip Kumar is senior one and he is promoted on the post of Manager on his same pay-scale. The member present in the meeting approved this proposal also.

iii) The Chairman further informed to the committee that one Shri Jagannath Singh has been working since last two years on the post of Field Officer on honorary basis and previous director appreciates his work. He has requested for some remuneration.

Committee resolved to pay a sum of Rs. 6,000/- (Rupees six thousand) per month to Shri Jagannath Singh. Field Officer from December, 2016.

iv) The Chairman informed to the committee that one Mrs. Vandana Singh, D.M. Co-coordinator whose salary is being given by IRCS, NHQ for DM Programm work at the State Branch. The Ad-hoc Committee meeting held on 03rd. March, 2014 vide item No. 1 a sum of Rs. 4000/- (Rupees four thousands) per month was sanctioned from Bihar State Branch for implementation of her additional activities in the IRCS, Bihar State Branch which was given her from March, 2014 to 31<sup>st</sup> December, 2014. Thereafter, the then Honorary Director reduced her salary from Rs. 4,000/- to 2,500/- per month from January, 2015, due to increase in her salary from National Headquarters. NHQ further increased her from January, 2016 as a result the SHQ reduced state share to Rs. 1725/- only.

After discussion the committee resolved to restore her salary (incentive) Rs. 4,000/- per month from Bihar State Branch from December, 2016. Now she will get salary from NHQ plus Rs. 4000/- as State Share w.e.f. December, 2016.

**Item No. 10 To consider fixing remuneration to Shri Nagina Sharma, General Secretary, IRCS, Bihar State Branch.**

It was informed to the Managing Committee that Shri Nagina Sharma, Bihar Administrative Service(Retd.) ADM, Resident at Road No. 5, Jai Mahivir Colony, Samdalpur, Patna has been appointed on the post of General Secretary as per decision taken in the last Managing Committee meeting held on 15<sup>th</sup> September, 2016. It was also decided in the last meeting that on the basis of Shri Sharma's performance his honorarium and terms & conditions of his service would be finalized in the next meeting. Shri Sharma joined IRCS, Bihar State Branch, Patna on 15<sup>th</sup> September, 2016 (afternoon) since then his performance is satisfactory.

After discussion the committee resolved that after reviewing the satisfactory work of Shri Nagina Sharma, General Secretary will be paid @ Rs. 25,000/- (Rupees twenty-five thousand) per month for honorarium from 16<sup>th</sup> September, 2016. His terms & conditions will be followed as per the New Rule.

**Item No. 11 Up-gradation of Red Cross Premises.**

It was informed to the committee that the Conference hall situated at first floor of the Red Cross Bhawan has a capacity of sitting arrangement for 90 people. It has also been given to other organizations on

rental basis for meetings, workshops and conferences purposes. Therefore, it requires modification like Echoes sound system, furniture, modernization of wall and roof etc. It was also informed that State Office of the Red Cross State Branch is also required renovation and up-gradation. An estimate was asked from various agencies including Bharat Commercial Agency (Godrej Company). M/s. Bharat Commercial Agency has submitted the estimate of Rs. 54,08,600/-. Sri Manish Choudhary, Deputy Secretary, NHQ visited Patna and a meeting was held in the State Branch on 10.12.2016 with the Chairman and Vice-Chairman and request was made for Capacity Building Grant which he has assured.

After detailed discussion the committee resolved that after receiving the Development Grant the work may be started.

**Item No. 12 Membership Drives at District/ Sub-District Branches.**

It was informed to the committee that the status of membership drives at District/ Sub-District Branches is very poor. As per going through the report some of the district Branches are nil to develop in the membership drive. It should be enhanced so that source of income may be developed for smooth functioning of Red Cross activities at District/ sub-district and state level.

After discussion the committee resolved to send repeated request letters to all the district & sub-district branches to increase the membership. District Magistrates of the concerned district may be requested by the SHQ to take initiative for the membership drive. Managing Committee of the concerned IRCS District Branch/Sub-District Branch should also be requested to make membership drive successful.

**Item No. 13 Progress report of Red Cross Polyclinic.**

The Chairman briefed the progress report of the Red Cross Polyclinic for the month of September to November, 2016.

The committee noted the report.

**Item No. 14 Progress report of Red Cross Blood Bank.**

The Chairman briefed the progress report of the Red Cross Blood Bank for the month of September to November, 2016.

The committee noted the report.

**Item No. 15 Supplied of relief materials to the District/Sub-District Braches.**

It was informed to the committee that the State Headquarters had supplied of relief materials to the District/Sub-District Braches for distribution among the flood affected victims and poor and needy people but most of the district branches have not sent utilization report only Madhubani, Khagaria, Vaishali District

branches and Hilsa sub-district branch have sent utilization certificate. It was further informed that if the utilization report is not submitted to the NHQ it will be difficult to get further relief materials from NHQ.

After discussion the committee resolved to send repeated request letters to all the district & sub-district branches to send the utilization report as early as possible. It was resolved that the Managing Committee of the concerned IRCS District Branch may request the District Magistrate to take initiative to distribute the relief materials among the flood affected victims or the needy poor people in their respective branches without delay.

**Item No. 16 2000 family packs for flood affected people of Saharsa district branch supported by Hong Kong Red Cross through National Headquarter.**

It was informed to the members of the Managing Committee in the meeting that Hong Kong Red Cross has supported 2000 Family Packs to Saharsa District Branch for distribution among selected 2000 flood affected families - 2016. The name of the selected 2000 families have been enrolled in ODK machine which was done in presence of NHQ representative. A three members team one from Red Cross Hong Kong, second from International Federation of Red Cross third from IRCS, NHQ would visit from 16th to 18th December, 2016 to monitor the distribution program under their guidance. All the operation costs for identification of beneficiaries and distribution of family packs among them will be borne by the Hong Kong Red Cross.

The committee noted the information.

**Item No. 17 Statue of Sir Jean Henry Dunant is established in 1<sup>st</sup> floor of Red Cross Bhawan.**

It was informed to the members of the Managing Committee in the meeting that one Statue of Sir Jean Henry Dunant has been installed on the first floor of Red Cross building.

The committee noted the information.

**Item No. 18 Any other matter with permission to the Chair.**

- 1) Vice-Chairman, Shri Uday Shankar Prasad Singh offered to arrange next meeting of the Managing Committee at Muzaffarpur on 20<sup>th</sup> May, 2017.

The committee accepted the offer.

- 2) Dr. Dhananjay Kumar, Member gave his opinion that near all members of the Managing Committee have been made in different committees/sub-committees but the members were not selected as per their ability, therefore it should be revised. After discussion it was resolved that the work of the committee/sub-committees will be reviewed in the next Managing Committee meeting, thereafter the changing will be possible. Regarding enhancement of salary depends upon the income capacity of the State Branch.

- 3) Dr. A.A. Hai, Member gave his opinion that resources of income may be enhanced for that all the Red Cross branches should make membership drive. JRC and YRC activities may be made in State and Districts. Trainings under St. John Ambulance may be increased in all IRCS, District/Sub-District branches. Donors for fund may be searched in various agencies to raise the fund for Red Cross in State Branch/ District & Sub-District Branches.
- 4) Shri Ajit Kumar Singh, Member told that meeting of secretaries of all the district branches may be called so that they may explain their difficulties.
- 5) Shri Binod Vhanti, Member, Managing Committee and Convener, Rehabilitation Sub-committee suggested that our priorities will be :-
- i) Prevention of Disabilities
  - ii) General awareness of disabilities issues
  - iii) Different acts and its implementation process like – PWD Act 1955 and RCI Act 1992.
  - iv) Special protection of human right.
- Detail steps should be taken in the Sub-Committee meeting and put up in the next Managing Committee.
- 6) Tower Vision (I) Pvt. Ltd, Patna (Head Office at New Delhi) and Ascend Telecom Infrastructure Pvt. Ltd., Patna (Head Office at Sikandarabad) have also requested for installation of tower in the particular place of Red Cross premises. They have agreed to pay monthly rent Rs. 55,000/- per month and 10% escalation every year. Some other mobile tower personnel , if they want may be accorded. They are ready to deposit one year rent in advance.
- After detailed discussion, the committee approved the above proposal.
- 7) Dr. K.N.P. Shrivastava, member, Managing Committee gave his opinion regarding enhancement of fund for the development programs of IRCS, SHQ for strengthening of JRC and YRC.

The committee noted his views.

The meeting ended with vote of thanks.

Sd/-  
(Dr. B.B. Sinha)  
Chairman  
Managing Committee

Memo No. 568A/RC/2016

Dated\_26<sup>th</sup> Dec., 2016

Copy forwarded to all members of the Managing Committee, IRCS, Bihar State Branch for favour of kind information and confirmation.

(Nagina Sharma)  
General Secretary  
Managing Committee





Proceeding of the Meeting of Managing Committee held on 15th September, 2016 at 01:30 PM at Conference Hall of Red Cross Bhawan, Patna under the Chairmanship of Dr. B. B. Sinha.

Presents:

- |                                  |   |   |   |               |
|----------------------------------|---|---|---|---------------|
| 26) Dr. B.B. Sinha,              | - | - | - | Chairman      |
| 27) ShriUday Shankar Pd. Singh,  | - | - | - | Vice-Chairman |
| 28) Shri Dinesh Kr. Jaiswal,-    | - | - | - | Treasurer     |
| 29) ShriAjit Kumar Singh         | - | - | - | Member        |
| 30) Dr.Dhananjay Kumar           | - | - | - | Member        |
| 31) Dr. BibhaKumari              | - | - | - | Member        |
| 32) Dr. NaliniRanjan Singh       | - | - | - | Member        |
| 33) ShriDiwakarJha, Advocate-    | - | - | - | Member        |
| 34) ShriManmohan Krishna Sarawgi | - | - | - | Member        |
| 35) ShriPrakashChaudhary,        | - | - | - | Member        |
| 36) Dr. Rajendra Thakur,         | - | - | - | Member        |
| 37) ShriDhirendra Kumar Singh, - | - | - | - | Member        |
| 38) Prof. Satyendra Kumar -      | - | - | - | Member        |
| 39) ShriRanjeet Prasad,          | - | - | - | Member        |
| 40) Shri Anil Chamaria,          | - | - | - | Member        |
| 41) Dr. GirishPandey,            | - | - | - | Member        |
| 42) Sri Jay Kishor Kumar         | - | - | - | Member        |
| 43) Shri S.P. Singh, IAS(Retd.)  | - | - | - | Member        |
| 44) ShriParmeshwarMahto          | - | - | - | Member        |
| 45) Shri Rahul Verma,            | - | - | - | Member        |
| 46) Shri V.D. Keshav,            | - | - | - | Member        |
| 47) Dr. Miregendra Pd. Singh, -  | - | - | - | Member        |
| 48) Dr. ShashiBhushanSinha       | - | - | - | Member        |
| 49) Dr. Smt. Vibha Thakur        | - | - | - | Member        |
| 50) ShriSushil Kumar Jaiswal     | - | - | - | Member        |
| 51) Dr. Kanhaiya Prasad Singh-   | - | - | - | Member        |
| 52) ShriNeerajNeerapad-          | - | - | - | Member        |
| 53) Sri ShambhuNath Singh        | - | - | - | Member        |
| 54) ShriRohit Kumar Sikaria      | - | - | - | Member        |
| 55) ShriRakeshRanjan,            | - | - | - | Member        |

The committee stated with welcome to the chair.

Members of the committee were excited and assured that Bihar Red Cross will reach the top in India during the tenure of this Managing Committee. Formation of Managing Committee in Bihar State Branch will be written in golden letters. The members raised the points that presently the agenda for the meeting is not prepared, therefore, without agenda this time meeting of the Managing Committee could not be possible.

But due to some urgency it was proposed by the Chairman that some necessary decisions is to be required to decide in this meeting i.e. appointment of General Secretary to do the day-to-day work of the office, formation of Executive Committee/Managing Committee and other subordinate committees, extension of the services of Md. Shahabuddin and reinstate of the service of ECG Section and its technician as per the decision taken in Ad-hoc Committee meeting.

Discussions were held on above points in detail. The members of the committee felt that presently it would not be possible to decide all the things. But due to urgency of the work for smooth running of the Bihar Red Cross members of the committee unanimously authorized Chairman of the committee to appoint General Secretary and to choose the names of the members of Executive Committee and be sent to all members of the committee for its approval so that the date of next meeting of the Managing Committee may be decided to form other subordinate committees may be formed. After re-discussions the following decisions were taken:-

- 1 The Chairman proposed the name i.e. ShriNagina Sharma (Retd.), ShriNagina Sharma (Retd.), ADM, Buxar, Road No. 05, Jai Mahabir Colony, Sandalpur, Patna for appointment of General Secretary. ShriNagina Sharma was called. He told about services and the achievements. The committee approved the proposal of appointment of ShriNagina Sharma on the post of General Secretary. It was further resolved that the work and activities of ShriNagina Sharma will be examined in the next meeting of the Managing Committee thereafter his appointment and remuneration will be decided.
- 2 Service of Shri Md. Shahabuddin will be extended from 19<sup>th</sup> September, 2016 with an honorarium in between Rs. 10,000/- to Rs. 15,000/- per month.
- 3 Service of ECG in Red Cross Polyclinic will be reinstated along with its technician.
- 4 Chairman, Managing Committee, IRCS Bihar State Branch was authorized to decide the name of the members of Executive Committee and send it to all the members of the Managing Committee for their information and approval.

The meeting ended with vote of thanks.

(Dr. B.B. Sinha)  
Chairman  
Managing Committee

Memo No. \_\_\_\_\_/RC/2016

Dated \_\_\_\_\_Sept.,2016

Copy forwarded to the Principal Secretary to the HE, Raj Bharan, Patna for favour of kind information.

(Dr. B.B. Sinha)  
Chairman  
Managing Committee

Memo No. \_\_\_\_\_/RC/2016

Dated \_\_\_\_\_ Sept., 2016

Copy forwarded to all members of the Managing Committee, IRCS, Bihar State Branch for favour of kind information and confirmation.

(Dilip Kumar)  
Office Superintendent